

DENO AVDAGIĆ

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SUMMARY

Trained and certified in technical requirements pertaining to quality systems, test and calibration methods, equipment, measurement traceability, sampling, handling of test and calibration items, test and verification reports.

Over 15 years of progressively challenging experience managing and supervising personnel, materials, and equipment and able to work independently to deliver quality results

Computer literate in Microsoft Windows, Office, Word and Excel, Power point presentations and Maximo Database

Trained Security Specialist in general law enforcement, combat techniques, counter-sabotage and antiterrorism

SKILLS

Critical Thinking	Instructing
Judgment and Decision Making	Learning Strategies
Operations Analysis	Time Management
Technology Design	Research
Quality Control Analysis	Presentation
Negotiation	Team Work
Troubleshooting	Motivation

WORK HISTORY

Technical inspector (Medical devices)

Verlab Ltd. Sarajevo, Bosnia and Herzegovina –Ismeta Mujezinovica 30, 71000 Sarajevo

01/2015 – Current

Responsible for verification, validation and testing task for the development of new and existing components, products and manufacturing processes. Efforts should result in improved efficacy, quality and result in compliant, safe and well-received product releases. Tasks include lab and field verification and validation planning and testing of medical devices such as Defibrillators, ECG-s, Respirators, Anesthesiology machines etc. Test fixture design, manufacturing process improvement and implementation, and liaison functions. Contributes some influence regarding selection of development direction. Takes care and follows the realization of conclusions and tasks and reports on what has been done. Prepare daily and monthly reports. Update the database with all information. General office administrative tasks (filing, copying, faxes). Receive, process, sort and follow-up of material. Performs other tasks assigned by the Director.

11/2016 – 12/2016
Security Coordinator
Doha Film Institute, Doha-Qatar

Assist the Security Manager in all aspects of planning and execution of the overall security plan for the Doha Film Festival and establishing security requirements for each Festival venue and/or event. Coordinating of the Festival security plan from scheduling to on site deployment, compile and coordinate the on-site security team training plan. Work closely with the Security Manager to train all security staff. Compile requirements for VIP and VVIP guests where needed. Conduct site visits and walk-throughs of event venues with security staff to ensure proper coverage at individual events. Assist in pre-planning and physical placement of guards for all Festival events, directly in charge of more than 60 events and 100 VIP guests at 22 locations. Responsible for all security team time sheets and overseeing correct guard numbers for each deployment/event.

05/2014 – 12/2014
PSD Team Leader
JSI Janus Security (Petronas), Garraf – Iraq

Team Leader responsible for transporting and protecting clients around oil fields and to and from Basra International Airport on the daily basis. Working in team of 4 to 12 personnel on Petronas Project Garraf, providing security teams for the Petronas, Petrofac and South Oil Company. Responsible for leading of convoy and act as the Quick Response Team if engaged by hostile forces. Reporting to Project Manager on daily basis, dealing with the administration and daily tasks for Expats and Iraqi nationals, ensuring all vehicles are ready and serviceable and relevant paperwork is correct. Responsible to senior managers for conducting and ensuring all local Iraqi nationals are up to date with their daily training. Instructing personnel on weapons handling, radio and tracking systems and in the maintenance of the armored vehicles.

10/2007 – 09/2013
Security Coordinator
SEII, Dubai, UAE (Services provide for Kellogg Brown & Root contract in Baghdad, Iraq)

Evaluating, analyzing, and reviewing collection activity results on potential threats against the company. Collecting, analyzing, and summarizing intelligence data and trends. Performed close protection of personnel and diplomatic figures when necessary. Provided information by reviewing, developing, and continually refining security operation's operational manuals and procedures; brief managers on security-related issues daily. Verifies checking language, grammar and accuracy; analyzes incoming correspondence and requests in the light of background material, instructions, policies and precedents, researching, obtaining and attaching background information in anticipation of the responsible security manager's needs. Responsible for personnel engaged in the Physical Security function for the company that includes monitoring the systems associated with the flow of personnel and vehicular traffic, personnel/visitor security clearances, management of loss prevention and detection services, and responsible for security inspections.

06/2005 – 09/2007

Event Coordinator Manager

Sarajevo Film Festival, Sarajevo, Bosnia and Herzegovina

Prepare and review event agendas and coordinate services from vendors to solidify preparations in accordance to program schedules. Supervised over 15 employees, direct and coordinate the activities of personnel, subcontractors and vendors as required to successfully execute the assigned events at the facility. Prioritized and managed the daily workload, with the ability to work in a fast environment. Prioritize multiple projects and ensured project completion of each task. I provided guidance to client to coordinate the set-up of designated areas. Implement work process to cater the client with audio-visual concessionaires, security and other requested services.

12/2004 – 06/2005

Field Security Liaison Officer

UN-IOM International Organization for Migration (OCRV Iraq Electronics) Ankara, Turkey

Supervised over thirty (30) security personnel and overall liaison for contact with Police and other related agencies. Performed close protection of high profiled diplomatic figures. Maintained protection (burglar, fire, and duress alarms and video coverage); defining procedures (international and domestic travel, kidnap, ransom, and security); examining organization security emergency response systems; reviewing building design (construction, modifications, walls, fences, and landscape).

09/2004 – 12/2004

Security Coordinator / Communications Officer

UN-IOM International Organization for Migration (OCRV Afghanistan Electronics) Peshawar, Pakistan

Conducted comprehensive studies of present and anticipated threats; evaluating, analyzing, and continuously reviewing collection activity results on potential threats against the organization. Performed close protection of high profiled diplomatic figures. Structured a secure communications plan for various voting facilities. Performed assessments and approvals of locations for registration and pooling process. Trained and instructed field offices regarding the security plan to support designated areas. Conducted advanced security reconnaissance of projected routes.

06/2001 – 12/2004

Local Guard Force

US Embassy, Sarajevo, Bosnia and Herzegovina

Conducted regular patrols of the external boundaries of the Embassy compound. Controlled visitor access into the Embassy using the walk through metal detector and hand held wand. Screen all mail, deliveries using Explosive Detection equipment.

04/1996 – 12/2000

Security Guard Supervisor

OSCE – Organization for Security and Cooperation in Europe, Sarajevo, Bosnia and Herzegovina

Supervised security personnel in the escort of Money and VIPs, with additional duties. Receptionist carrying out activities, such as, screening and receiving visitors. Telephone calls making appointments, answering queries and/or redirecting visitors. Callers with diplomacy and courtesy; provides background information for work appointments receiving and recording incoming communications, screening access to mission premises.

1993 – 1996

Staff Sergeant

Federal Antiterrorist Unit „Bosna“, Sarajevo, Bosnia and Herzegovina

Provided protection of cultural heritage against sabotage and performing various police duties. Performed close protection of high profiled political figures (VIP Ex. President of the RBiH Mr. Alija Izetbegovic 1994 and Ex. President of the RCro Franjo Tudman 1995). Responsible for Controlled searches of personnel, cars and buildings.

1992 – 1993

Soldier

Army, Bosnia and Herzegovina

CERTIFICATIONS

1. Fluke certificates (Impulse 7000 DP Defibrillator Tester, External Pacer Analyzer, ProSim 8 Vital Signs Simulators, 90 XL Dialysate Meter, Ultrasound power meter, INCU Incubator Analyzer, ESA 620 Electrical Safety Analyzer, VT 305 Gas Flow Analyzer)
2. Counter sabotage (Ministry of Internal Affairs, Bosnia and Herzegovina)
3. Diplomatic Security Service – Explosive Detection Program (USA Dept. of State)
4. ION Track Instruments – ITI Operator Training (USA Dept. of State)
5. CPR First Aid Training (USA Dept. of State)
6. X-Ray Operator (USA Dept. of State)
7. Security in The Field – Staff Safety, Health and Welfare (United Nations)
8. Advanced Security in The Field (United Nations)
9. Counter sabotage & Personal Security Details (VIP escort-protection,
10. access control , vehicles inspection and building protection procedures)
11. Itemizer training (explosive detection equipment)
12. CCTV training (Closed Circuit Television – visual surveillance technology designed for monitoring a variety of environments and activities)
13. CPR (First Aid training)
14. Maximo database (Computer database course)